



AMANDA BAILEY STUDIOS

Student Handbook 2025-2026

The purpose of this document is to outline the policies and procedures that guide the operations, expectations, and commitments of Amanda Bailey Studios during the 2025–2026 year. These policies ensure consistency, clarity, and professionalism for both students and families. This document applies to all students and families enrolled in lessons at Amanda Bailey Studios for the 2025–2026 instructional year. Our goal is to provide in-home music lessons for students of all ages: combining quality instruction and convenience for all families.

Tuition

Tuition remains consistent each month, regardless of whether the month includes four or five lessons. Our studio operates on a year-round basis with built in holidays, allowing us to maintain a consistent monthly tuition rate throughout the year. This structure ensures predictable billing for families while providing instructors and students with equitable time off across all lesson days.

The 2025-2026 Tuition rates are as follows

30 minute weekly lessons: \$185

45 minute weekly lessons: \$235

60 minute weekly lessons: \$285

45 minute Bi-Weekly lessons: \$135 (require prior approval)

1st Sibling discount: 10% 2nd Sibling discount: 5%

Payment Options & Due Date:

- Tuition is due no later than the 1st day of each month.
- \$15 late fee will be added for payments received after the 1st.
- Pay online via the secure PayPal link included in your monthly invoice.
- The preferred method is auto-draft. Automatic payments can be made through the parent portal in My Music Staff.

Auto-draft helps ensure timely payment and avoids late fees.

Scheduling & Studio Calendar

Amanda Bailey Studios operates on a year-round basis. In the event a teacher takes an extended absence, families will be notified in advance, and efforts will be made to ensure instruction continues seamlessly.

Studio Closure Dates by Day (All Instructors):

Mondays: 9/1, 10/20, 12/22, 12/29, 1/19, 3/30, 5/25

Tuesdays: 10/21, 11/11, 11/25, 12/23, 12/30, 3/31, 5/26

Wednesdays: 10/22, 11/26, 12/24, 12/31, 4/1, 5/27

Thursdays: 8/28, 10/23, 11/27, 12/25, 1/1, 4/2

Fridays: 8/29, 10/24, 11/28, 12/26, 1/2, 4/3, 5/22

Saturdays: 8/30, 11/29, 12/27, 1/17, 4/4, 5/23

Sundays: 8/31, 11/30, 12/21, 12/28, 1/18, 4/5, 5/24

Attendance & Make-Up Lessons

Sessions:

- Fall: September – December
- Spring: January – April
- Summer: May – August

Make-Up Policy:

- Max 3 make-ups per session (Fall/Spring); 4 for Summer
 - 24-hour notice is required to qualify for a make-up.
 - Same-day illness: Exception allowed, but still counts toward the make-up limit.
 - Make-ups must be completed within 60 days of the original lesson date.
 - No make-ups will be given after the allotted number per session is used.
 - No refunds or credits for missed lessons unless canceled by the instructor.
 - Make-ups will not be rescheduled again if missed.
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Withdrawal Policy

- A 30-day written notice is required to withdraw from lessons.
- Send notice via email to: admin@amandabaileystudios.com
- Tuition is required during this 30-day notice period.

This policy allows us to offer openings to students on our waitlist in a timely and organized manner.

Recital & Performance Opportunities

Students are invited to participate in two annual recitals and various community performance events.

- Participation is encouraged but not required.
 - A \$20 per family, non-refundable recital fee will be assessed January 1st and June 1st each year. This fee is applied to all students in the studio, regardless whether a student chooses to participate in the recital.
 - This fee covers venue and recital-related expenses and is kept low to ensure accessibility.
 - There are no additional recital fees (e.g., costumes, tickets, videography).
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Contact Information

Amanda Bailey Studios

Email: admin@amandabaileystudios.com

Website: amandabaileystudios.com

For all correspondence regarding scheduling, withdrawals, or general inquiries, please email the studio directly.

Please complete [this form](#) upon reading through the Handbook.